

**UNDERGRADUATE STUDENT REQUEST
FOR PASS-FAIL GRADING**

LIN: _____ Name: _____

User ID (abc123): _____ College: _____ Major: _____ Class: SO ___ JR ___ SR ___

I request:

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- pass-fail grading
-
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- cancellation of pass-fail grading

in _____ for the _____ semester
CRN Course number and title Year - fall, spring, summer

I have read and understand the rules written below:

Student's Signature: _____ Date: _____

ACKNOWLEDGEMENT_____
(Advisor's signature)_____
(date)_____
(Registration & Academic Services signature)_____
(date)Submit a completed form no later than the end of the 15th day of instruction.

The pass-fail grading option is intended to encourage undergraduate students that have achieved sophomore status, are in good academic standing, and have declared a major to take challenging courses outside their major field that might otherwise be avoided because of the fear of lowering his or her grade-point average. **Students may register for only one course per term with the optional Pass/Fail grading system, with a maximum of 6 courses in a college career. Courses numbered below 100 and over 400 are not permitted to be taken using the optional Pass/Fail grading system.** The student should be aware that there are some possible disadvantages of pass/fail grades, such as:

- Courses taken pass-fail may not be used in a student's major or minor program or used to fulfill distribution and general requirements in the colleges (see your advisor or associate dean for clarification since rules vary by college)
- To be eligible for the Dean's List in a specific semester, at least 12 hours of regularly graded (not pass-fail) courses must be carried in that semester
- Many readers of transcripts either ignore Pass/Fail graded courses or assume the lowest performance that would earn a pass grade
- Some graduate and professional schools may not accept pass-fail graded courses as satisfactory for advanced work in a particular field
- Pass/Fail courses do not satisfy the prerequisite for further study. Some courses over the 100 level are not eligible for the Pass/Fail grading option. Please consult the catalog for ineligible courses.