

Semester: \_\_\_\_\_

Date: \_\_\_\_\_

Department submitting request: \_\_\_\_\_

Subject Code & Course Number: \_\_\_\_\_

Course Title: \_\_\_\_\_

**ALL sections** (check box if applicable) If not, list specific sections with CRNs here: \_\_\_\_\_

**Enrollment Restrictions**

**Mark each blank with an "I" to INCLUDE or "E" to EXCLUDE**

(Note: **I AND E CANNOT** be used in the same category)

Level: UG \_\_\_\_\_ GR \_\_\_\_\_

College: AE \_\_\_\_\_ AS \_\_\_\_\_ BU \_\_\_\_\_ ED \_\_\_\_\_ EN \_\_\_\_\_ IC \_\_\_\_\_

Class: FR \_\_\_\_\_ SO \_\_\_\_\_ JR \_\_\_\_\_ SR \_\_\_\_\_

**Degree** Degree Code: \_\_\_\_\_ **I**nclude or **E**xclude: \_\_\_\_\_

Degree Code: \_\_\_\_\_ **I**nclude or **E**xclude: \_\_\_\_\_

Degree Code: \_\_\_\_\_ **I**nclude or **E**xclude: \_\_\_\_\_

Example: All 200 level Business courses are restricted to students enrolled in Business, IBE or the CSB programs:

Degree Code: BSBU **I** Degree Code: BSIB **E** Degree Code: BSCS **I**

**Comments:** (for further explanation if needed)

**Contact person for clarification** \_\_\_\_\_

(Name and e-mail)

\_\_\_\_\_ (phone extension)

**Reminder:**

All 100 level and above courses are **excluded to Freshman** enrollment

All 300 level courses are now restricted to Juniors, Seniors and Graduate Students ONLY.

All 400 level courses are restricted to Graduate students and students in the college offering the course.

**APPROVALS:**

Department Chairperson \_\_\_\_\_ Date: \_\_\_\_\_

Associate Dean \_\_\_\_\_ Date: \_\_\_\_\_

**Registrar's Office Use Only**

Received Date: \_\_\_\_\_

Rejected by Registrar: \_\_\_\_\_

Entered by: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Email Acknowledgement sent: \_\_\_\_\_

Date: \_\_\_\_\_